Church of England (VA)

Primary School

ASTON ST MARY'S

CHURCH OF ENGLAND

(VOLUNTARY AIDED) PRIMARY SCHOOL

Every child is a treasure – small in size, growing in God's love.

The Diocese

of St Albans

Policy for Charging and Remissions

Effective from:	November 2026
Review Date:	November 2027
Author:	HT, Governors CSPC committee

Aston St Mary's Primary School Policy

Subject: Charging and remissions policy- additional activities organised for learners

Author: HT, Governors

Effective Date: November 2026

Next Review Date: November 2027

Aston St. Mary's Primary School Policy

Introduction

At Aston St Mary's School, we know all of us are God's children and surrounded by his love. Our school vision states, 'every child is a treasure – small in size, growing in God's love.' The policy is particularly important to our whole school community at Aston School. We want all of our children to continue to grow in a safe environment, surrounded by God's love. Sometimes we request money to help towards additional resources to support the children in school. This policy provides further details on charging and remissions connected to our school.

1. The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences, can make towards pupils' personal, social and moral education.

2. The Governing Body aims to promote and provide such activities, both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities. As a Church of England School our Christian values will underpin all charging activities and will support families whenever possible to allow all our pupils equal opportunities.

Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

3. School Journeys: residential journeys arranged from time to time for pupils

4 Activities outside school hours: The full cost of the following activities deemed to be optional extras taking place outside school hours:

· Occasional PTFA events for children and parents at the school

· Other events organised outside school hours by the school or PTFA

· School productions, plays, concerts, etc. for parents outside school hours

5. Instrumental Music Tuition: Resources are delegated to the Governing Body by the Local Education Authority for instrumental tuition. The Governing Body uses these resources towards buying in the services of musical tuition teachers. Parents will be invited to continue to support musical instrument tuition upon a voluntary basis.

6. Materials, Instruments, etc. The Governors reserve the right to charge for the cost of purchase, or hire, of instruments, or materials for a specific project, where parents have indicated in advance that they wish to own the finished product.

7. General: The Governing Body may from time to time amend the categories of activities for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

Remissions

8. In the following circumstances, the Governing Body may remit in full the cost of board and lodgings for any residential activity that it organises for the pupil if the activity is deemed to take place within school hours, or where it forms part of the syllabus for a prescribed public examination or the National Curriculum:

· Where a pupil is in receipt of (or registered for) free school meals or pupil premium

· Where a pupil's family is in receipt of certain benefits. Further details can be gained from the school office.

· Other exceptional cases not falling within the criteria listed above, where our Christian values support people in need.

Also in the above circumstances the Governing Body may wish to remit in full or in part the cost of other activities. The circumstances in which remissions will be made will be reviewed on an individual basis.

9. In other circumstances there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the school will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the Headteacher. Governors will be kept informed of the amount of support agreed.

10. The school does not hold specific funds for remission of charges and, therefore, if there are insufficient financial contributions from parents to make additional activities viable, then Governors reserve the right to cancel or postpone such activities.

AUTHORISATION

Signed by the Chair of Governors on behalf of the Governing Body, who approved this policy

Date: 5th October 2026

Signed:

Janet Bird

Chair of Governors